

Instructor/Sec.: _____ # _____

Class Hrs/Location: _____

Text: Dorwick, Pérez-Girones et al. *Puntos de partida*, 10e, Vol. 2. McGraw-Hill, 2017. ISBN: 9781260044119. Custom UW looseleaf edition has 102 text, ancillary materials and *Connect* electronic account registration code. (9th edition won't work!) Sold as "Spanish 102-Custom Combo LL PUNTOS V2 with CONNECT AC, 10th Edition" at <http://shop.mheducation.com/mhshop/productDetails?isbn=1260044114>, the publisher's direct link; click "Add to Cart" and follow instructions to place order. (See instructor if you cannot make online purchases.)

Course Description: A continuing course for those with one previous semester of college-level Spanish or its equivalent, Spanish 102 focuses on expanding students' communicative abilities through listening, speaking, reading and writing. Electronic resources are the heart of the study materials. Purchase your materials and register your account in the online course site **right away** using the web address your instructor provides. If your money is not available on day one, choose the free 14-day "Courtesy Access" when registering – BUT be sure to buy and register for full access **well before** the free trial expires so your work is transferred when you upgrade, or it will be lost! The hardcopy text comes with the package. Speaking a foreign language is an acquired skill; proficiency requires **much consistent practice**. Conscientious work to fulfill 102's basic requirements *and* improve language skills optimizes both your learning experience AND your grade. Classes, taught all IN Spanish, feature an intense, interactive approach. TAs **will NOT** teach in English (ok in office hrs).

Learning Outcomes: Students will be able to: use Spanish to speak spontaneously on common, level-appropriate topics of interest; demonstrate basic, level-appropriate understanding of common auditory input like news, voicemail, music and videos; write level-appropriate topical, coherent letters, essays and other items; and read and comprehend letters, articles and features, instructions and short creative works at or slightly above the 102 level – all via learning and practicing new vocabulary and grammar interactively and exploring Hispanic culture.

Method of Evaluation:	Participation and attendance	10%	4 Writing assignments	10%
	Homework and quizzes	15%	2 Tests (A & B)	15%
	Midterm (Written and Oral)	25%	Final (Written and Oral)	25%

Grading Scale: The grading scale for all Spanish 102 classes is as follows:

A: 92-100%	AB: 89-91%	B: 83-88%	BC: 80-82%	C: 71-79%	D: 65-70%	F: below 65%
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Tests A and B: these form **15%** of the final grade, assess your developing comprehension and usage of vocabulary and grammar between exams. *Please check dates (on Schedule) carefully to avoid foreseeable conflicts later.*

Midterm Exams: these comprise **25%** of the final grade (**Written 15%, Oral 10%**). *Please check dates (on Schedule) carefully to avoid foreseeable conflicts later.* **Oral Midterm:** situational dialog and impromptu picture descriptions assess your ability to verbalize ideas and communicate with others aloud. As it approaches more details will be given. **Written Midterm:** items test your reading and listening comprehension, grammar and vocabulary assimilation and writing skills.

Final Exams: these comprise **25%** of the final grade (**Written 15%, Oral 10%**). **Oral Final Exam:** given **the last week of class**, its situational dialog (5 min) and impromptu picture description (1.5 min) evaluate speaking skills practiced throughout the semester. As it approaches, more details will be given. *Please check dates (on Schedule) carefully to avoid foreseeable conflicts later.* **Written Final Exam:** held **TUESDAY, MAY 9, 7:45 AM**, it is like the midterm but **comprehensive** – i.e., it covers the entire semester. The exam location will be announced later in class and posted online.

Homework, Quizzes and Writing Assignments: together they form **25%** of your final grade. Besides Connect prep and workbook/lab activities, **Daily Homework** may include LearnSmart modules, revisions, written exercises and other activities the instructor deems suitable to prepare you for class and reinforce lessons. It benefits you to turn in work on time, practice concepts, get valuable feedback and improve your grade. Online **Quizzes** assess how you've absorbed the material. You'll also do four **Writing Assignments** in class; here, your errors are indicated but not corrected for you; corrections or revisions are assigned as homework. A sample essay corrected in class demonstrates revision technique. Active **Participation**, vital to language learning, forms **5%** of your final grade. Your TA will explain the grading rubric in class. You must volunteer speech, answer questions, AND take an **active** role (staying on task) in **all** individual and pair/group work, **all in Spanish**. English use **significantly** lowers points. **To earn participation points you must attend; you earn 0 points on days you do not attend.** Your instructor will clarify additional rules or requirements in class.

Attendance: coming to class affords practice essential to language mastery and forms up to **5% of your final grade**. All absences count. 0-5 absences = 5%, 6 absences = 4%, 7 absences = 3%, 8 absences = 2%, 9 absences = 1%, over 9 absences = 0%. You may miss up to 5 days for any reason without lowering your **Attendance** score but, as noted, absences do reduce **Participation**.

EACH 5 TARDIES CONSTITUTE 1 ABSENCE

If participation in UW-SPONSORED EVENTS (i.e., sports team competitions) requires you to miss class, **on or before Jan. 27** bring your instructor a note on letterhead from coach/supervisor citing your name, your participation and the exact date(s) you'll miss class. **Such absences count as part of the 5 classes you're allowed to miss**; if participation in UW-sponsored events (as per the letter you submitted) requires you to miss 6+ days of class **for related events**, you must use all your 5-absence allowance first, **but** your attendance score won't be affected due to **further event-related** absences. Again, notify instructor **by Jan. 27**. **NOTE: all other non-event absences will reduce your attendance grade.**

Miscellaneous Notes:

- **Incompletes** may be given **only** with coordinator's approval, solely in case of emergency/extenuating circumstances. Eligibility: already completed **80% of coursework** as outlined in syllabus (**including** attendance and participation).
- **Students with special needs: talk with your instructor and bring appropriate documentation during the first nine days of class (before Jan. 27)** in order to give him/her time to accommodate your needs appropriately.
- **Turn OFF all audible cell phone sounds during class.** Cell phones are **NOT** to sound **OR** be answered or used/consulted in class. Penalties for noncompliance may be imposed at your instructor's discretion. **During tests the use of electronic devices, including phones, is strictly prohibited; all devices must be turned off and inaccessible.**
- **Don't understand material** or have other classroom problems? See your instructor during office hours as soon as possible (ask for an alternate time if necessary). Office hours offer time for individual help. Come prepared with **specific questions about specific topics. Seeking help is YOUR responsibility. Don't wait till too late!!!**
- **General ways to get extra practice** (not practical to try during office hours, but worthwhile to arrange yourself):
 - find a study buddy to practice speaking Spanish with outside class or attend the Spanish conversation table
 - check with International Student Services to see if any Spanish-speaking international students will trade ½ hour of English conversation for ½ hour of Spanish conversation
 - use the Spanish-language feature the next time you watch a DVD
 - listen to a Spanish-language radio station (like AM 1480) or try Spanish-language music (live or recorded)
 - watch a Spanish-language TV network or movie at home or in the LSS lab
 - make extensive use of the study materials available electronically in the **LearnSmart** modules in Connect
 - consult Spanish-language websites for news, entertainment, information, etc.
- **Tutors:** Get extra help if needed, as soon as needed! Greater University Tutoring Service (GUTS) arranges free tutors (<http://guts.studentorg.wisc.edu>). The Dept. of Spanish & Portuguese (<http://spanport.lss.wisc.edu>) lists available private tutors; fees vary. Evaluate your progress; change tutors if needed. Free or paid, being tutored helps *much* more than excuse-making, but while having a tutor can help you improve your performance, it only works if *you* do.
- **Questions, concerns or difficulties?** You should **first** consult your instructor when you have questions or concerns about 102. If additional difficulties arise, you may **then** make an appointment to speak with the course coordinator.
- **Spanish 101-102 Coordinator:** Dr. Kaaikiola Strohbusch, **1004 Van Hise** (10th floor). Due to high email volume, students are instructed to **see Dr. Kaaikiola in person** *instead* of emailing. Her **office hours** are **Wed. 1-2 pm** and **Fri. 11 am-12 pm**. For an appointment, claim an available time slot on the chart on her office door; leave a written message there if you need to request an alternate time. Unclaimed slots are available on a first-come, first-served basis **No 102 signups are available after April 21:** be sure you address all your concerns well before then.
- **All Spanish 102 Final Exams** are held **Tuesday, May 9 at 7:45 am**. **NOTE: 102 INSTRUCTORS WILL NOT RESCHEDULE FINAL EXAMS OR GIVE ALTERNATE EXAM DATES FOR STUDENTS WITH 3 FINALS IN 24 HOURS;** ask one of your other instructors. Please plan accordingly from the start of the term. **NO** exams are **ever** given *before* the regularly scheduled exam.
- **On-campus computing:** See <http://www.doit.wisc.edu/computerlabs/> for computer lab locations, hours or rentals. Go to <http://kb.wisc.edu/helpdesk/> or call 264-HELP for assistance if you have technical problems.
- **If you need to see your corrected final,** arrange to meet with your TA in 1004 VH once the **next** term begins.

Instructor Contact Information:

Name _____ E-mail _____@wisc.edu Phone _____

Office _____ VH Office hours _____ E-mail policy _____

SCHEDULE

SPANISH 102: Spring 2017

Week	Day	Date	Material
1	T	Jan. 17	Introduction / Review & Refresher 101
	W	Jan. 18	Review & Refresher 101
	R	Jan. 19	Chapter 10
	F	Jan. 20	Chapter 10
2	M	Jan. 23	Chapter 10
	T	Jan. 24	Chapter 10
	W	Jan. 25	Chapter 10 Quiz 1
	R	Jan. 26	Chapter 10 / Chapter 11
	F	Jan. 27	Chapter 11 <i>* consult instructor by today re special events / special needs</i>
3	M	Jan. 30	Chapter 11
	T	Jan. 31	Chapter 11
	W	Feb. 1	Chapter 11
	R	Feb. 2	Chapter 11
	F	Feb. 3	Chapter 11 / Test A Review Quiz 2
4	M	Feb. 6	TEST A
	T	Feb. 7	Writing Assignment #1
	W	Feb. 8	In-Class Revision Exercise
	R	Feb. 9	Chapter 12
	F	Feb. 10	Chapter 12
5	M	Feb. 13	Chapter 12
	T	Feb. 14	Chapter 12
	W	Feb. 15	Chapter 12
	R	Feb. 16	Chapter 12 Quiz 3
	F	Feb. 17	Writing Assignment #2
6	M	Feb. 20	Chapter 13
	T	Feb. 21	Chapter 13
	W	Feb. 22	Chapter 13
	R	Feb. 23	Chapter 13
	F	Feb. 24	Chapter 13
7	M	Feb. 27	Chapter 13 / 14 Quiz 4
	T	Feb. 28	Chapter 14
	W	Mar. 1	Chapter 14
	R	Mar. 2	Chapter 14
	F	Mar. 3	Chapter 14
8	M	Mar. 6	Chapter 14 Quiz 5
	T	Mar. 7	Writing Assignment #3
	W	Mar. 8	Oral Midterm Practice
	R	Mar. 9	Oral Midterm Exam
	F	Mar. 10	Oral Midterm Exam

9	M	Mar. 13	Midterm Exam Review
	T	Mar. 14	Written Midterm Exam
	W	Mar. 15	Chapter 15
	R	Mar. 16	Chapter 15
	F	Mar. 17	Chapter 15
10	M	Mar. 27	Chapter 15
	T	Mar. 28	Chapter 15
	W	Mar. 29	Chapter 15 Quiz 6
	R	Mar. 30	Chapter 16
	F	Mar. 31	Chapter 16
11	M	Apr. 3	Chapter 16
	T	Apr. 4	Chapter 16
	W	Apr. 5	Chapter 16
	R	Apr. 6	Chapter 16 / Test B Review Quiz 7
	F	Apr. 7	TEST B
12	M	Apr. 10	Written Assignment #4
	T	Apr. 11	Chapter 17
	W	Apr. 12	Chapter 17
	R	Apr. 13	Chapter 17
	F	Apr. 14	Chapter 17
13	M	Apr. 17	Chapter 17
	T	Apr. 18	Chapter 17 / Subjunctive Review
	W	Apr. 19	Chapter 18 Quiz 8
	R	Apr. 20	Chapter 18
	F	Apr. 21	Chapter 18
14	M	Apr. 24	Chapter 18
	T	Apr. 25	Chapter 18
	W	Apr. 26	Chapter 18 / Review Chapters 17 & 18 Quiz 9
	R	Apr. 27	Comprehensive Review I
	F	Apr. 28	Oral Final Practice
15	M	May 1	Oral Finals
	T	May 2	Oral Finals
	W	May 3	Oral Finals
	R	May 4	Comprehensive Review II (Last Class Day)
SPANISH 102 FINAL EXAM: TUESDAY, MAY 9, 2017			

The program reserves the right to make administrative adjustments if necessary.