

## Student Travel Grant Form

Travel grants are available to graduate students in the department who attend conferences; for eligibility and current policy, see the document Travel Support for Graduate Students.

Please fill out the following form and return it to the Associate Chair of the department. Attach to this form the receipts for expenses (airfare, itinerary and proof of payment; detailed hotel invoice; proof of payment of registration fee; documented mileage if personal vehicle was used; other legitimate receipts), and the program of the conference attended with your name highlighted OR the invitation to a job interview.

THE DEADLINE FOR TURNING IN THIS APPLICATION IS MAY 1<sup>st</sup> EACH YEAR

Name: \_\_\_\_\_

Address where check should be sent:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Social Security #: \_\_\_\_\_

Conference attended: \_\_\_\_\_

Place (city and state / country) of conference: \_\_\_\_\_

Dates of conference: \_\_\_\_\_

Title of paper / Reason for attending conference: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Total dollar amount of receipts: \_\_\_\_\_

Date submitted: \_\_\_\_\_